

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

September 9, 2026
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Mr. Swartz, Ms. Fawess, Mr. Derr, Mr. Garman, Mrs. Meckley, Mr. Morales, and Mr. Scheimreif. Also attending were Mrs. Foust, Mr. Sam Shaffer, Mr. Alec Klingler, Chief Heddings, Sgt. Zettelmoyer and Mayor Aber. Absent from the meeting were Mr. Pfeil, Ms. Morales and Chief Zettlemoyer.

Minutes: On motion from Mr. Derr, seconded by Ms. Fawess and carried, Council approved the minutes from the August 12, 2026, Council Meeting.

Report of the Borough Manager: President Walker read the manager's report as follows: Borough staff met with representatives from Barry Isett & Associates and the Pennsylvania Department of Transportation (PennDOT) for the kickoff meeting regarding the SR 254 and SR 405 traffic signal update project. Numerous issues and project-related matters were discussed and reviewed. This was the first of several meetings anticipated for the project. The project is expected to be advertised for bids in spring 2027.

Borough staff also met with representatives of the Harvest Festival Committee to discuss the events scheduled for the coming days. The Committee advised that additional vendors have requested space this year. Borough staff has worked with the Committee to accommodate these requests. Parking restrictions will be implemented during the festival events.

Contact was made with PennDOT to request a message board for SR 405 to assist with traffic control during the Harvest Festival events. We are currently awaiting a response. Borough staff also addressed residents' concerns regarding the use of brake retarders on Mahoning and Shakespeare. Our PennDOT contact is forwarding the request to the appropriate department for review and consideration.

A meeting was held with representatives of the library, and the second-quarter payment was released.

Brian Auman advised that he is prepared to present the draft Brown Avenue Park Master Plan. The presentation is anticipated to take place during the last week of September, pending confirmation of a specific date.

The Blight Committee met to discuss properties being considered for designation as blighted properties. The initial approach is to identify three properties and begin the process in accordance with the Borough's adopted procedures.

Report of the Mayor: No Report

Report of the President of Council: President Walker congratulated the Coup Agency on their 100-year anniversary. He advised council that negotiations with the MPOA are going well. He also stated that he attended the car and truck show at Brown Avenue Park and it was outstanding.

Report of the Chief of Police: As Chief Zettlemoyer was absent, Sgt Zettelmoyer advised council that year to date the department has issued 750 parking tickets and has conducted 1,334 traffic stops. Sgt Zettelmoyer then reminded everyone of the parking restrictions for Harvest festival:

Both Saturdays of Harvest Festival there will be no Parking 10 Block of Broadway, Bound Avenue and Elm St.

No Parking on Front St. on the second Saturday for the Parade.

The department has picked several people on warrants and several felony arrests. They continue with annual training.

Report of the Public Works Director: Mr. Shaffer advised Council of the following:

A. Street Maintenance

- Continuing with getting power to locations for new camera system and installed poles for said equipment
- Replaced seven storm drains on Hepburn St for paving
- Installed no parking signs on Park Ave and RR Crossings
- Right of way clearing of all alleys
- Began right of way clearing on surface streets
- Cleaned storm drains after several heavy rainstorms
- Cleaned weeds from curblines on S Front St and Numbered Streets in 1st Ward
- Sprayed curblines in the entire downtown business district
- Aug 12, 2026 – Sept 9, 2026, responded to 93 one call request

B. Cemetery / Parks / River and Creek banks

- 3 Grave opening/closing Harmony Cemetery, 2 Grave opening/closing Milton Cemetery
- Dressed and seeded entrance of Brown Ave Park
- Cleared dead limbs from several trees in Harmony Cemetery
- Mowing continues in all parks, cemeteries and Borough owned property
- Clean up of storm damage in several locations
- Cleaned and weeded all flower beds downtown

C. Building Maintenance

- Repaired leaks on Borough Hall roof

D. Recycling

- Continued normal operations
- Curbside pickup

E. Equipment Maintenance

- Serviced washed all mowers
- Washed and cleaned all DPW trucks & Equipment
- New alternator on paver
- State inspection on four DPW vehicles

Report of the Code Enforcement Officer: Mr. Klingler reported the following: Since the last report, the Codes Department continued to carry out its core operational responsibilities, including rental inspections, property maintenance enforcement, and permit administration. A total of 5 building permits and 4 zoning permits were issued during this reporting period, along with 55 property citations. Department staff also completed 18 rental inspections and 9 building inspections associated with active permits and ongoing compliance requirements. Property-maintenance enforcement remained a significant focus throughout the reporting

period. Violations were issued across multiple categories, including 10 violations for garbage and rubbish accumulation, 15 violations for high grass and weeds, 24 violations for violations of the International Property Maintenance Code, and 2 violations for abandoned vehicles. These enforcement actions bring the year-to-date total to 500 violations issued by the department. In addition to routine enforcement activities, department staff met with PA American Water to discuss upcoming infrastructure projects within the borough. Staff also met with the Blight Committee to review and evaluate blighted properties throughout the community. The Department further attended online training related to the Community Rating System to support ongoing compliance with federal floodplain-management standards.

The department continued providing assistance to residents by responding to inquiries related to zoning requirements, permitting procedures, and property-maintenance standards. These outreach efforts support voluntary compliance and help ensure consistent and fair application of borough ordinances.

The Codes Department remains committed to ensuring the health, safety, and welfare of borough residents through consistent enforcement of municipal ordinances, responsive public service, and ongoing interdepartmental collaboration.

Report of the Fire Chief: Chief Heddings advised that in the month of August, the Milton Fire Department responded to 15 fire and rescue calls, the QRS responded to 12 calls totaling 27 calls for the month. MICU 15 was dispatched to 198 calls for service. Members took part in 12 hours of inhouse training totaling 180 manhours for the month.

For September, the Fire department responded to three (3) calls for service, the QRS responded to seven (7) calls for service totaling 10 calls for service, and MICU 15 responded to 60 calls for service. Members took part in six (6) hours of in-house training totaling 90 manhours for the month.

The officers and members of the department would like to invite everyone down to the harvest festival and to stop on by for a fish sandwich and some French fries. They would also like to remind everyone that school is in and to watch for school buses and kids walking home from school.

Report of the Library Director: No Report

Report of the MRSA representative: No Report

Public Comments (agenda items): No Report

Public Works and Cemeteries: No Report

Public Safety:

- Consideration to approve Winterfest's request to use Council Chambers for visits with Santa on the following dates:
December 5th from 1 to 4 pm;
December 6th from 1 to 4 pm;
December 11th from 5 to 8 pm;
December 12th from 1 to 4 pm;
December 13th from 1 to 4 pm;
December 18th from 5 to 8 pm;

December 19th from 1 to 4 pm;
December 20th from 1 to 4 pm

- On motion from Mr. Derr, seconded by Mrs. Meckley, and carried, council approved this request. Mr. Swartz was opposed.

Rev. Bartholomew questioned why they are using the Council Chambers. Mr. Klingler advised this would only happen if Winterfest can't use the Santa House. Mrs. Meckley provided historical information that Santa was always in council chambers until the Santa House was constructed.

General Government and Finance:

- Consideration to award the Turbot Ave & Broadway Green Light Go construction bid to Kuharchik Construction for a cost of \$329,016.40.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, council approved this request.
- Consideration to award the Hepburn St. paving project to Gutelius for \$219,507.50.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, council approved this request.
- Consideration to allow the Borough to apply for the LSA grant in the amount of \$80,000 on behalf of the YMCA.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, council approved this request.
- Consideration to adopt Resolution #26-04 to allow the Borough to apply for the LSA grant for the YMCA.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, council approved this request.
- Consideration to hire Russell Dalton as Part Time Code Enforcement officer at the rate of \$16.48 per hour.
 - On motion from Ms. Fawess, seconded by Mr. Moralez, and carried, council approved this request.
- Consideration to allow Mrs. Foust to attend the Pennsylvania Municipal Leadership Summit, October 7th – 10th in Hershey for a cost not to exceed \$1,000.00.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, council approved this request.
- Consideration to pay the bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery accounts in the amount of \$256,915.58.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, council approved this request.

Public Comments:

Rev. Bartholomew questioned parking meters and if a new process was enacted. President Walker advised it is still being reviewed.

Kory Frees – 120 Broadway – Questioned who is responsible for care and repair of curbs if PennDot hit them. Residents are responsible for care and repair of the sidewalk and curb to the curb face. If the Borough knowingly damages a curb we will repair it. Residents should take pictures to prove the damage. President Walker asked for Curt, Sam and Alec to review the area and determine damage. Also advised that the borough should have no parking on sidewalk signs. Sgt. Zetelmoyer advised it's illegal to park on the sidewalk and they do

patrol regularly. President Walker asked for a facebook post for the parking on sidewalks. Speeding on Broadway is out of control. Sgt Zettelmoeyer advised due to the slope of the street, they are unable to run speed on Broadway, except in certain areas. Mr. Frees advised we should look into using the cameras for speed. Police are doing a fabulous job, but the speed is out of control. He also wanted to address handicap parking on Rose St. There is one spot already on Rose Street, but now they want another one right in front of it. Parking on both sides would block the street with drop off and pick up. He feels it should be reconsidered. President Walker advised that he would send the concern for handicap parking to committee.

Bob Thew – 236 Park Ave – raised concerns about parking on Park Ave. School bus was speeding down Park, and folks are not stopping at the stop sign at Golf Course.

Stan Share- 217 Park Ave – raised concerns about parking on Park Ave. He ran his own speed checks; states people are flying down the street. What will happen when it snows? Where should they put the snow if they aren't parked in front of their own homes.

Kate McCabe – Center ST- Questioned 287-G why it wasn't on the agenda, President Walker advised that 2 members who voted yes, would have to make the motion to add it back to the agenda.

Alana Novello- questioned how to get something on the agenda. President Walker advised Council sets the agenda.

At this time, 7:43 pm, on motion from Ms. Fawess, seconded by Mr. Moralez, and carried, Council adjourned.

(Seal)

Submitted By: _____
Jennifer Foust
Borough Secretary/Treasurer