

MILTON BOROUGH COUNCIL  
(Hybrid Meeting)

November 12, 2025  
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Mrs. Mabus, Mr. Swartz, Mr. Scheimreif, Ms. Fawess, Mr. Pfeil, Mr. Derr, and Mr. Moralez and Mr. Robol. Also attending were Sam Shaffer, Mrs. Foust, Atty. Wiley, and Chief Zettlemoyer. Absent from the meeting was Mrs. Meckley.

Minutes: On motion from Mr. Derr, seconded by Mr. Pfeil and carried, Council approved the minutes from October 22, 2025, Council Meeting.

Report of the Borough Manager: No Report

Report of the Mayor: No Report

Report of the President of Council: President Walker noted that the first reading of the budget was on the agenda for the night. He offered a special thanks to the staff for working together and towards a common goal. He offered his thanks to all Veterans noting Mr. Pfeil and Mrs. Mabus and thanking them for their service.

Report of Chief of Police: Chief Zettlemoyer reported that there were no incidents on Halloween and offered his thanks to the Fire Department as they were also out that night. He advised that the Christmas program will be starting in the Department and that Danielle and staff are working with the community service groups to get that program moving. There are several trials coming up for older cases in Northumberland County Court, and he offered cudos to them for trying to clear the docket. He advised that he will be holding a Civil Service meeting this coming Friday to discuss promotions and hiring.

Report of Public Works Director: Mr. Shaffer advised that brush pickup went well and has concluded unless we need to schedule a special pick up in the future. Leaf pickup continues in the Borough, he asked residents to keep their piles debris free as it can damage the machine. All the Christmas lights have been put out and checked downtown. Mr. Shaffer continues to work with Borough staff on budgeting.

Report of the Fire Chief: Chief Heddings read the report as follows: so far for the month of November the MICU 15 responded to 88 calls, and the fire department responded to 12 calls for service, and the QRS responded to 8 calls for service. He advised that Department held its first ever open house and BBQ on November 1, they sold over 250 meals (210 pre-order and the remaining 40 sold in 20 minutes.)

Public Comments: Olivia Rohland – 29 Wilson Circle- attended as she is writing a paper for her Planning class and needed to attend a meeting that involves some type of planning. Kevin Mertz – Standard Journal- introduced their new reporter Vince who will be attending meetings moving forward.

Public Works and Cemeteries: No Report

## Public Safety: No Report

### General Government and Finance:

At this time, Ms. Fawess made a motion to amend the agenda to add the consulting agreement between the Borough of Milton and Mrs. Jessie Novinger, seconded by Mr. Scheimreif, and carried, council approved this request.

- Consideration to approve the consulting agreement between the Borough of Milton and Mrs. Jessie Novinger. President Walker advised that the agreement was for \$75 per hour with a maximum of \$2500, there was no minimum set.
  - On motion from Ms. Fawess, seconded by Mr. Moralez, and carried, council approved this request.
- Consideration to allow the Borough to apply for the LSA grant in the amount of \$200,000 on behalf of the YMCA.

Bonnie McDowell, Chief Executive Officer for the YMCA advised that they are looking for the Borough's support in applying for the LSA grant to fix their swimming pool. The pool was built in 1932/33 and has served the community well, it's not the tiles of the pool failing, but the systems that keep it functioning. She spoke with Senator Culver who advised her to contact the County for help, and in doing that the County will be writing the grant for them, and the Borough would not have any extra work. Their request for funds would not put them in direct competition with the Borough for any LSA funding.

  - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, council approved this request.
- Consideration to allow the Borough to apply for two (2) LSA Grants due 11/30/25.
  - On motion from Ms. Fawess, seconded by Mr. Pfeil, Council approved this request.
- Consideration to adopt Resolutions #25-07 and 25-08 approving a Statewide Local Share Assessment grant to be used for the purchase of DPW and Fire Department Equipment.
  - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved this request.
- Consideration to adopt Resolution #25-09 to allow the Borough to apply for the LSA grant for the YMCA.
  - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved this request.
- Consideration to approve the first reading of the budget.
  - On motion from Ms. Fawess, seconded by Mr. Robol, and carried, Council approved this request.
- Consideration to authorize the advertisement of the 2026 budget.
  - On motion from Ms. Fawess, seconded by Mrs. Mabus, and carried, Council approved this request
- Consideration to authorize Attorney Wiley to prepare and advertise the 2026 Tax Ordinance.
  - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved this request
- Consideration to pay bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery account in the amount of \$143,251.51.
  - On motion from Ms. Fawess, seconded by Mrs. Mabus, and carried, Council approved this request.

President Walker asked if there were any more comments or questions to come to Council; Mr. Robol commented that the budget looks really good. He acknowledged we are reaching our max, but we are in line with the rest of the region and nation.

At this time, 7:19 pm, on motion from Mr. Pfeil, seconded by Ms. Fawess, Council adjourned.

(Seal)

Submitted By:

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Jennifer Foust  
Borough Secretary/Treasurer