

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

March 27, 2024
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Mr. Moralez, Mrs. Meckley, Ms. Fawess, Mrs. Mabus, Mr. Derr, Mr. Scheimreif, Mr. Swartz, and Mr. Pfeil. Also, in attendance were Jessie Novinger, Jennifer Lamoreaux, Sam Shaffer, Chief Zettlemyer, Doug Diehl, Amy Day, and Atty Wiley. Absent from the meeting were: Mayor Aber, and Councilman Robol.

Minutes: On motion of Mr. Moralez, seconded by Mr. Derr, and carried, Council approved the minutes from the March 13, 2024, Council meeting.

Report of the Borough Manager: Mrs. Novinger asked Council's consideration to allow for an inter-municipal sale of four (4) Police XPX4000 radios to Buffalo Valley Regional Police Dept for \$9,600.00. She advised this is a fair market value assessment.

- On motion from Mr. Moralez, seconded by Mr. Pfeil, and carried, Council approved this request.

Mrs. Novinger also asked Council's consideration to allow herself and Ms. Lamoreaux to register for the Annual PSAB Conference, June 2-5, 2024. It is \$250 per attendee. Councilwoman Meckley has also requested to attend the conference on Sunday only for a cost of \$100.

- On motion from Mr. Moralez, seconded by Mr. Pfeil, and carried, Council approved this request.

Mrs. Novinger then asked for Council's consideration to allow the Borough to apply to PCCD (via the JAG grant) for funds to continue the Co-Responder program through September of 2026. She advised this grant does not require a match if awarded.

- On motion from Mr. Moralez, seconded by Mr. Pfeil, and carried, Council approved this request.

Mrs. Novinger advised that the Borough had funds left over in the DEP 904 Recycling Equipment Grant from 2022. She would like to utilize the remaining funds (approx. \$89,000) for the purchase and installation of security cameras, additional magnetic stickers that operate the automatic gate(s) and spare mechanical parts for the gate systems. She advised that DEP has already approved these additional expenses/changes.

- On motion from Mr. Pfeil and seconded by Mr. Derr, and carried, Council approved this request.

Mrs. Novinger advised that Borough Administration is currently working on revisions to the current Recycling Ordinance and are fine tuning the language regarding the center being enclosed. The draft ordinance will be ready to take to a committee by April 12.

Mrs. Novinger advised that the Borough has received three quotes for estimates to complete the Brown Ave Park Complex Master Site Plan. The quotes will be utilized in the DCNR Planning grant application. They came in significantly higher than we had anticipated (\$60k - \$123k) so we will be working with our DCNR regional representative to ensure the quotes are appropriate before the application is submitted.

Mrs. Novinger also advised that she will be meeting with HRG to discuss the updating of our GIS and the mapping of our stormwater system on April 3.

Report of the Mayor: The Mayor was absent from the meeting.

Report of the President of Council: No Report.

Report of Chief of Police: Chief Zettlemoyer advised that he had a certification letter from the Civil Service Commission advising that as of March 26, 2024, one candidate successfully passed all portions of testing in its entirety and is eligible to fill a full-time vacancy within the Milton Borough Police Department. The candidate is Christian Wachter, and he is an eligible candidate by Civil Service rules to fill the opening within the Department. He also advised that he had a meeting with Clearview regarding the cameras in the borough and he hopes within the next two (2) weeks to have a map plan for the cameras.

Report of Public Works Director: Mr. Shaffer reported that the crew has completed all they can at the Fifth St canal. Once the land dries a little more, they will return with more equipment to continue the cleanup. Mr. Shaffer also reported that the DPW crew removed standing dead trees and any trees that fell over the winter from the Brown Avenue Park area, along with a few other trees in the Borough. They have started to clean out all the park flower beds, trimmed bushes and shrubbery throughout town. The crew also started working on truck repairs as the parts needed have arrived. Spring cleanup for the town will be held April 22- 26th by ward.

Report of the Fire Chief: President Walker read the Fire Department report as: During the month of March the fire department has responded to 25 fire and rescue calls, the volunteer QRS has responded to 8 calls for service. Micu 15 has responded to 162 incidents. On Sunday, March 24th the Fire Department held their Annual Palm Sunday dinner, where they served 530 meals, which surpassed last year by 70 meals.

Public Comments: No Comments

Public Works and Cemeteries: No Comments

Public Safety:

- Consideration to approve a request from the Milton Winterfest Committee to reserve the Large Pavilion in Brown Ave Park on July 27, 2024. They would also like to use the field for holiday festivities such as a candy cane hunt, food vendors, crafts, and an ice cream truck.
 - On motion from Mr. Moralez, seconded by Mr Swartz, and carried, Council approved the request.

General Government and Finance:

- Consideration to approve Resolution #24-05 to allow Milton Regional Sewer Authority to move forward with providing service to East Chillisquaque Township and Turbot Township, specifically for Potts Grove, Mahoning Manor, and Boiardi Lane/Pleasant Valley Village areas. Ms. Fawess asked Erin from HRG or Jeanie from MRSA if they would like to comment on this resolution. Erin advised that she is onsite to answer any questions Council may have regarding the process. She advised that the main reason this item is coming before Council is because DEP is requiring all seven (7) municipalities to adopt the 537-plan update. There will be two (2) homes in the borough that will be provided service through this project when it moves forward that are adjacent to the area.
 - On motion from Ms. Fawess, seconded by Mrs. Mabus, and carried, Council approved this request.
- Consideration to hire Christian Wachter for an entry level Police Officer position starting April 8, 2024, at the starting rate of \$27.52 per hour.
 - On motion from Ms. Fawess, seconded by Mr. Pfeil, and carried, Council approved this request.

President Walker requested Chief Zettlemoyer to give periodic updates to Council on how he is doing. Chief Zettlemoyer advised that Mr. Wachter will be at the next council meeting on April 10th.

- Consideration to approve advertising for Zoning Ordinance Amendments
 - On motion from Ms. Fawess, seconded by Mr. Pfeil, and carried, Council approved this request.

- Consideration to allow the Borough Manager to apply for the Justice Assistance Grant to fund the Co-Responder program. Deadline is March 28, 2024.
 - On motion from Ms. Fawess, seconded by Mr. Pfeil, and carried, Council approved this request.
- Consideration to approve Land Development plan as submitted by Patton and Mid-Penn for an addition to Building 1.
 - On motion from Ms. Fawess, seconded by Mrs. Mabus, and carried, Council approved this request.
- Motion to Award the Bid for the Milton Curb Cut Project to M&J Excavation, Inc., for a total project cost of \$105,500 Contingent upon SEDA-COG Review and CDBG Compliance.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, Council approved this request.
- Consideration to approve paying the bills in the amount of \$136,714.67.
 - On motion from Ms. Fawess, seconded by Mr. Pfeil, and carried, Council approved this request.

President Walker wanted to thank Mr. Shaffer for the cleanup that the DPW crew handled down at the 5th Ward Canal. He advised they did an amazing job. He reminded everyone that Little League is back in session and to come out and show them support.

At this time, 7:14 p.m., President Walker advised that Council will be entering into an Executive Session and will not reconvene. A motion to adjourn was made by Mr. Pheil, seconded by Mr. Moralez, Council adjourned.

Submitted By:

Jennifer Lamoreaux
Borough Secretary/Treasurer