

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

March 25, 2026
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Ms. Morales, Mrs. Mabus, Mr. Swartz, Mr. Morales (Zoom), Ms. Fawess, Mr. Pfeil, Mr. Derr, and Mrs. Meckley. Also attending were Mr. Sam Shaffer, Mr. Alec Klingler, Ms. Cherie Maritin, Chief Heddings, Atty. Wiley, Chief Zettlemyer and Mayor Aber. Absent from the meeting were Mr. Scheimreif, and Mrs. Foust.

Minutes: On motion from Mr. Pfeil, seconded by Mrs. Meckley and carried, Council approved the minutes from the March 11, 2026, Council Meeting.

Report of the Borough Manager: Chief Zettlemyer reported the following to Council: The Borough met with representatives from Comcast regarding work recently completed within the Borough. Comcast has accepted responsibility and agreed to reimburse all applicable permit fees, fines associated with the failure to obtain permits, and to repave the affected areas in compliance with Borough ordinances. The impacted streets include Sycamore Ln, Old Orchard Rd, Green Briar Dr., and Woodsedge Dr. All corrective work is to be completed by April 30, 2026, contingent upon the approval and completion of the required permits.

PP&L has been contacted regarding the installation of lighting in Long Alley, located at the rear of the 10th block of Broadway. An initial review has been completed, and the matter is currently under evaluation by the lighting assessment team. We have been advised that the project may be complex due to the number of utilities in the area.

The application period for the 2026 Automated Red- Light Enforcement (ARLE) Funding Program runs from June 1st through June 30th. Staff is currently reviewing potential projects to determine which would provide the greatest benefit to the Borough. A proposal will be presented to Council in the coming week. This program does not require a municipal funding match.

The annual Spring clean-up is scheduled for April 13th – 17th and will be conducted by ward. Details have been posted on the Borough's website and Facebook page. Residents are reminded to separate brush and leaves into separate piles. Plants must have roots and root balls removed prior to disposal.

Portable restrooms will be placed in the park for public use next week.

The Highway Occupancy Permit application for Marsh Rd has been signed and submitted to PennDOT. Larson Design has confirmed the project remains on schedule with an anticipated completion date of June 30th.

Danielle coordinated an onsite demonstration with Northumberland Borough for the T2 Systems platform, a parking and code enforcement solution designed to modernize and automate parking permits, citations, and code enforcement processes. Staff will prepare a recommendation for Council's review in the coming weeks.

Report of the Mayor: No report

Report of the President of Council: President Walker advised that his discussion with Brian Auman went well regarding the Brown Ave Park complex. Chief and I sat down with Hometown Foods and had a wonderful meeting, they are open to assisting the Borough with future growth and it was very positive to see the outreach from them.

Report of the Chief of Police: Chief Zettlemoyer asked Sergeant Zettelmoyer to provide an update on the skimmer case, Sergeant Zettelmoyer advised that there are 30 potential victims, the department identified 13. The department submitted 52 felony counts against the individuals. They are currently in New Jersey, and we will be going to pick them up to stand for their charges here at the magistrate. We worked with a lot of other agencies both in and out of state and would like to thank them for their help. Chief stated a special thanks to the Pocono Mountain Regional Police Department who stayed in touch daily and provided updates needed to move forward with the arrests.

Report of the Public Works Director: Mr. Shaffer advised Council of the following:

A. Winter Road Maintenance

- None

B. Street Maintenance

- Installed new streets signs for the traffic ordinance
- Cleaned road edges of dirt & debris from the winter
- Pothole repair through the town
- Cleared storm drains of debris after heavy rain
- Continuing with getting power to locations for new camera system
- Feb 26, 2026 – Mar 25, 2026 responded to 58 one call request
- In House training 4hr flagger certification

C. Cemetery / Parks / River and Creek banks

- 2 Grave opening/closing Harmony Cemetery, 2 Grave opening/closing Milton Cemetery & sold one grave lot
- Excavation of silt from 5th ward canal
- Cleaned all Christmas decorations out of cemeteries
- Broke down snow piles in old pool parking lot

D. Building Maintenance

- Installed new exhaust fan in basement at Police Department

E. Recycling

- Continued normal operations
- Curbside pickup

F. Equipment Maintenance

- Serviced 2019, 2022 & 2023 F550's made needed repairs for state inspection
- State inspection on 2019, 2022, 2023 F550's, deck over trailer & 2014 F250
- Front wheel repair on Kioti tractor
- Repaired fuel tank on steam pressure washer

Report of the Code Enforcement Officer: Mr. Klingler reported the following: During the past month, the Codes Department continued to advance its core objectives, including rental inspections, property maintenance enforcement, permit administration, winter weather compliance checks, and coordination with the Police Department on abandoned-vehicle matters.

A total of 28 rental inspections were completed as part of the ongoing reinspection cycle for all Ward 3 rental properties.

In addition to the rental inspections, staff conducted numerous property maintenance inspections. The year-to-date total now stands at 212 violations. The department also completed three building inspections associated with the active building permit.

Property maintenance violations were issued across several categories, resulting in 40 violations this month. These included 18 violations for garbage and rubbish accumulation, 2 violations for indoor furniture being used outdoors, 1 violation pertaining to the International Property Maintenance Code, and 13 violations for abandoned vehicles.

Of the 212 total violations issued this year,

- 132 were first-time offenses,
- 37 progressed to a second inspection,
- 14 required a third inspection, and
- 29 required three or more follow-up inspections.

In addition to enforcement activities, department staff met with representatives from Northumberland Borough for a demonstration of T2 Systems. This demonstration provided insight into how the software may support future code-enforcement operations should the borough choose to pursue it.

Additionally, discussions were held with Comcast regarding the restoration of multiple streets throughout the borough and the need for proper street-opening permits for work already completed. These discussions focused on areas where previous work had been performed and clearly outlined the specific parameters and expectations for the restoration that must now take place.

Report of the Fire Chief: Chief Heddings advised Council of the following: In the month of March the Milton Fire Department responded to 24 fire and rescue calls, including MVAs, Fires and service calls. Our QRS/Voluntary Ambulance has responded to 25 calls for service, totaling 49 calls for the month. MICU 15 was dispatched to 139 calls for service.

Members took part in over 9 hours of in-house training totaling 207 man hours of training for the month. This training includes ladder drills and reviewing incident reporting. The department also had four (4) members take part in a flash over simulate in Danville, totaling 32 man hours, along with four (4) members taking different classes at MAMA weekend in Hughesville, totaling 64 man hours. This brings the total number of training man hours to 303 for the month. Chief Derr also completed a weeklong training to become a Blue Card instructor along with Chief Blount from Lewisburg. Members have been busy preparing for the Palm Sunday Ham Dinner on March 29th from 11am-2pm. The officers and members of the department would like to invite everyone to stop by and drive up to get a great meal made and served by the membership.

Report of the Library Director: Ms. Martin advised of the following: The Milton Public Library has received almost \$10,000 in grants so far this year. They have seen an 80% increase from Raise the Region funds from last year. This year they received \$1,925.00. They were able to receive \$2,000 in new books and looking to gear up for another round of purchasing. They will be holding the spring cleanup on March 28th from 9am-12pm, and March 31st from 10am-7pm. They will be holding a sensory egg hunt on April 2nd from 4pm – 6pm, and the community egg hunt on April 4th at 11am for ages 2-14. The library will also be holding its Chicken BBQ at the Milton VFW and tickets are on sale now. April 23rd the Library will hold a ribbon cutting for their Sensory room with the Chamber of Commerce. Working in conjunction with Bucknell Management 101 students to get that room ready and making activity bags for the school district.

Report of the MRSA representative: Mr. Swartz advised the following: MRSA has declined the funding offer from PennVest for the East End Project, which is the project in Pottsgrove and Turbot Township project. This offer was declined as it was 100% loan with no grant involved. They continue to work on the design and easements to move forward, and MRSA is recovering tanks and replacing covers on the tanks.

Public Comments: No Report.

Public Works and Cemeteries:

- Consideration to approve a request from the Milton Winterfest Committee to reserve the Large Pavilion and grassy lot in Brown Ave Park on July 18, 2026, for their Christmas in July event.
 - On motion from Mr. Pfeil, seconded by Mr. Swartz, and carried, Council approved this request.

Public Safety:

- Pinning Ceremony for Corporal Henrie
- Consideration to approve the Milton Harvest Festival's schedule of events for September 12th – 19th, 2026.
 - On motion from Mr. Derr, seconded by Mrs. Mabus, and carried, Council approved this request.
- Consideration to approve a request from Turbotville Borough for assistance from the Milton Fire Police for traffic control on Monday, June 1, 2026, at 6:30pm (rain date Tuesday, June 2, 2026) for their Pet Parade, and on Friday, June 5, 2025, at 6pm for the Community parade (rain or shine).
 - On motion from Mr. Derr, seconded by Mrs. Mabus, and carried, Council approved this request

General Government and Finance:

- Consideration to accept the resignation of Councilwoman Mabus effective March 31, 2026.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, Council approved this request
- Consideration to pay bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery account in the amount of \$132,079.82.

- On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, Council approved this request.

At this time, 7:30 pm, on motion from Mr. Pfeil, seconded by Ms. Fawess, and carried, Council adjourned and entered into an executive session to discuss legal matters and did not reconvene.

(Seal)

Submitted By: _____
Jennifer Foust
Borough Secretary/Treasurer