

MILTON BOROUGH COUNCIL  
(Hybrid Meeting)

June 11, 2025  
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Mrs. Mabus (ZOOM), Mr. Pfeil, Ms. Fawess, Mr. Swartz, Mrs. Meckley, Mr. Scheimreif, Mr. Robol, Mr. Moralez, and Mr. Derr. Also in attendance were Mrs. Novinger, Sam Shaffer, Mrs. Foust, Atty. Wiley, and Chief Zettlemoyer. Absent from the meeting was Mayor Aber.

Minutes: On motion from Mr. Derr, seconded by Ms. Fawess, and carried, Council approved the minutes from the May 28, 2025, Council Meeting.

Report of the Borough Manager: Mrs. Novinger stated that she had some excellent news, the MARSH ROAD project has received an extension with a revised scope of work (SOW). The \$2 million dollars in CFA Multi-Modal funding will be utilized to widen the turn radius at both Industrial Park Road and Housels Run Road. The reconstruction of the road will go right up to the current road closed signs – this includes stormwater management, geotextiles and all new base and wear courses. The Borough can accomplish this portion of the project because there is no impact to the marsh or spade foot toads. We are still exploring public-private partnerships to see if the entire road could eventually be re-opened. She thanked Senator Culver and her staff for seeing this project through.

She then advised that she will be working with the Solicitor to finalize the bid specifications for the Borough-wide camera system. Once the bid document is complete, she will ask that Council consider authorizing the Borough Manager to put that out to bid.

Mrs. Novinger and Jennifer attended the PSAB Annual Conference in Hershey and found the sessions on arbitration and the Managers Round Table to be the most beneficial. Through this conference, both Mrs. Novinger and Jennifer learned that they are only a few course credits away from being considered a Certified Borough Official (CBO), and both will be working towards that accreditation. While at the PSAB conference they also learned of another organization for Municipal Administrators called Pennsylvania Association of Municipal Administrators (PAMA) which offers additional training and learning opportunities.

Mrs. Novinger informed Council that the Borough anticipates the Dale E. Ranck Jr. Estate monies to transfer on June 12, 2025.

Finally, she informed Council that the application to ARLE (Automated Red-Light Enforcement) is being reviewed and will be submitted with the revisions suggested by the PennDOT reviewer and our regional coordinator.

Report of the Mayor: No Report

Report of the President of Council: President Walker advised that Council is waiting on Solicitor Wiley to finalize the Blight Ordinance, and when that is complete and adopted by Council, they will hold the first meeting. He advised this should be on the agenda for the meeting in July. He advised that Ms. Chiccino sent a letter to Council asking to be a part of the Blight Committee, and that she will be invited to the first meeting.

Report of Chief of Police: Chief Zettlemoyer advised that the PD in conjunction with the DUI Association hosted a class in Council Chambers, where Scott Davis was able to teach the class

as a representative of the DUI Association. The PD had some officers attend, and there were other officers from surrounding communities in attendance also. He advised that ARIDE is an advanced course that allows officers to detect whether someone's under the influence of different things such as drugs or alcohol. He advised anytime that the department can attend this type of training is a good thing and definitely makes for a better case moving forward. He informed Council that the department did make an arrest of an individual for holding a firearm to someone's head, and that the individual is in Montgomery County Prison; the department made a couple other arrests as well, one for making terroristic threats to blow up a residence. He stated its typical summer business.

Report of Public Works Director: Mr. Shaffer informed Council mowing continues throughout the Borough and the crew has completed the yearly maintenance work. The crew completed all the mulching in the parks and playgrounds last week. Mr. Shaffer hopes to finish with the weeding and then begin stormwater work this week. The crew will be working to address the Mahoning Street stormwater issue to correct the flooding and alleviate that issue.

Report of the Fire Chief: President Walker read the report as follows: for the month of June the MICU 15 responded to 71 calls, the QRS responded to 9 calls, and the fire department responded to 9 calls for services; one being a mobile home fire in West Chillisquaque Twp.

Public Comments: Ms. Anne Chiccino, 109 Woodsedge Dr, advised that she is interested in the Blight Committee.

Public Works and Cemeteries:

- Consideration to approve Ordinance #1260 vacating a portion of an unnamed alley in the second ward accessible from Locust St.
  - On motion from Mr. Pfeil, seconded by Mrs. Meckley, and carried, Council approved this request.

Public Safety:

- Consideration to approve the Milton Rotary's request to hold the Annual Harvest Festival Bike Race on September 6, 2025. They would like approval for the bike race to pass through some of the roadways in the Borough. Requesting help from the Milton Fire Police to assist with Traffic Control, and for approval to use the Borough Council room for registration on the morning of the race.
  - On motion from Mr. Derr, seconded by Mr. Swartz, and carried, Council approved this request.
- Consideration to complete the Letter of Intent for the Governor's Center for Local Government Services to explore the feasibility of police regionalization.
  - On motion from Mr. Derr, seconded by Mr. Pfeil, and carried, Council approved this request.
- Consideration to accept the retirement notice of Sergeant Todd Ulrich effective July 26, 2025.
  - On motion from Mr. Derr, seconded by Mr. Moralez, and carried, Council approved this request. Mrs. Meckley opposed

General Government and Finance:

- Consideration to hire Todd Ulrich effective July 27, 2025, as a part-time police officer at the rate of \$36.93.
  - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, Council approved this request.
- Consideration to hire Alec Klingler as the full-time Code Enforcement Officer with a starting salary of \$40,000.
  - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, Council approved this request. President Walker abstained.
- Consideration to pay bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery account in the amount of \$132,834.83.
  - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved this request.

At this time, 7:16 p.m., on motion from Ms. Fawess, seconded by Mr. Pfeil, Council adjourned to an executive session.

The Executive session began at 7:20 pm and ended at 7:35 pm, Council did not reconvene.

(Seal)

Submitted By:

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Jennifer Foust  
Borough Secretary/Treasurer