

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

January 14, 2026
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Ms. Morales, Mrs. Mabus, Mr. Swartz, Mr. Scheimreif, Ms. Fawess, Mr. Pfeil, Mr. Morales, and Mrs. Meckley. Also attending were Mrs. Foust, Atty. Wiley, and Chief Zettlemoyer. Absent was Mr. Derr.

Minutes: On motion from Mr. Morales, seconded by Mr. Pfeil and carried, Council approved the minutes from December 10, 2025, and January 5, 2026, Council Meetings.

Report of the Borough Manager: Chief Zettlemoyer reported the following to Council: The Borough applied for the “Green Light-Go” grant that is administered by Pennsylvania Department of Transportation, Bureau of Maintenance and Operations. The Borough received notification of the award on December 30, 2025. The Grant is for the replacement of the traffic lights at Arch and Broadway. The total award is \$433,267.58. With the “Green Light-Go” grant there is a required match of \$108,316.90. Much like the grant match for the Broadway and Turbot Ave. project, this match will be budgeted for in the 27/28 budget.

Mrs. Foust and I met with Brian Auman, consultant, for the Brown Avenue Park Master Site Plan. The meeting discussed the next steps that are needed to move forward with the project. The Borough Staff is working in conjunction with Brian to compile all the information that he needs to begin his community assessment phase.

The camera project is ongoing, and Clearview and its partners have been working in the Borough over the last couple weeks. The engineers were onsite and established key connections to allow for connectivity. We have been advised the Municipal Parking lot and Brown Ave. Park will be the first cameras to go live.

We have been working with the Codes Department in addressing how to modernize, and track records and data within the department. The overall goal is to reduce redundancies and make the information more easily accessible. In doing so, we will be moving back to the local magistrate for the filing of citations for code violations. Codes, along with Police staff, have been working hand and hand in identifying and documenting abandoned vehicles, trailers parked on streets, and other similar violations.

Mrs. Foust and I met with Brad James from Larson Design Group. His firm is responsible for the planning and engineering for the Marsh Road Project. During the meeting we discussed the scope of the project and the need to begin construction by June 30th of this year.

We are reviewing the Violence Intervention and Prevention grant. The grant would be utilized to fund a co-responder in the Borough. This grant requires no match. The submission deadline is Monday January 26, 2026. The grant is administered by PCCD.

The Borough has been advised by 4Paws Sake they will be exercising their 90-day notice of closure. We will be exploring other options that may be available for the Borough to partner with. Chief Zettlemoyer advised he will be reaching out to council members individually to set up a

time to meet over the next couple of weeks. He has also held meetings with all departments to assist them in identifying goals for the upcoming year. He also advised that the liquid fuels account has been closed out for the year and final transfer in the amount of \$63,645.57 has been made.

Report of the Mayor: No Report

Report of the President of Council: President Walker advised that all committees have remained the same. He asked Council to think about what is important to them and try to put together a three – five-year plan. At the end of each month, all the department heads will be present to give a detailed explanation or report of what is happening in the Borough. He asked Mr. Scheimreif to include the Library Director on that meeting as the Borough provides funding to the library each year. He will also be extending the invitation to other organizations within the Borough. He asked all committee heads to meet at least quarterly with their groups to keep everyone fresh on what is happening in their departments. The Borough needs to do a deep dive into grants to help with future growth. He has asked Mrs. Foust and Chief Zettlemyer to meet with all politicians and build better relationships. He also asked that the Borough be more proactive with social media posts.

Public Comments: No Report

Public Works and Cemeteries: No Report

Public Safety:

- Consideration to provide a stipend to Chief Zettlemyer in the amount of \$8,100 for compensation as Interim Borough Manager through April 25th.
 - On motion from Mrs. Mabus, seconded by Mr. Pfeil, and carried, Council approved this request.
- Consideration to approve Logan Boucher-Erb and Trevor Vandruff as a Trainee Drivers for the Milton Fire Department.
 - On motion from Mrs. Mabus, seconded by Mr. Pfeil, and carried, Council approved this request.

General Government and Finance:

- Consideration to allow Mrs. Foust to attend the PELRAS conference in Hershey March 25 - 27 for a cost not to exceed \$600.00.
 - On motion from Ms. Fawess, seconded by Mr. Moralez, and carried, Council approved this request.
- Consideration to pay bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery account in the amount of \$419,508.94.
 - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved this request.

At this time, 7:15 pm, on motion from Mr. Moralez, seconded by Mr. Pfeil, Council adjourned to an Executive session and did not reconvene. The Executive session concluded at 7:19 pm.

(Seal)

Submitted By: _____

Jennifer Foust
Borough Secretary/Treasurer