

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

February 25, 2026
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Ms. Moralez, Mrs. Mabus, Mr. Swartz, Mr. Scheimreif, Mr. Moralez (ZOOM), Ms. Fawess (ZOOM), Mr. Pfeil, Mr. Derr, and Mrs. Meckley. Also attending were Mrs. Foust, Atty. Wiley, and Chief Zettlemyer and Mayor Aber (Zoom), Mr. Shaffer, Mr. Klingler, Ms. Klepper and Chief Heddings.

Minutes: On motion from Mr. Pfeil, seconded by Mr. Derr and carried, Council approved the minutes from the February 11, 2026, Council Meeting.

Report of the Borough Manager: Chief Zettlemyer reported the following to Council: Last Thursday, several areas of the Borough were found to have inspection holes dug by Comcast's subcontractors without the required permits. Alec and I contacted a representative from Cable Services, met with him that evening, and directed that all work stops immediately.

On Friday, we met with representatives from Comcast and Cable Services, who confirmed that no signed service agreement was in place. We reiterated that all work within the Borough must remain suspended until a fully executed agreement is received and proper permits are obtained. Attorney Wiley is assisting with the next steps.

Alec and I also attended the open house at the Rockwell facility. Renovations are ongoing. The facility is licensed for use of the first two floors only; the third floor is not approved for occupancy. The State has inspected and approved the areas currently in use. They are looking to have their first tenants by mid-March.

Additionally, he met with Rotary representatives who are now managing the "Hometown Hero" banner program. They anticipate having the banners ready for installation by the first week of May. He advised Sam also met with Rotary representatives to inspect the current banners and see which need to be replaced. Replacement generally happens every two (2) years.

Report of the Mayor: No Report

Report of the President of Council: President Walker advised that he met with Chief Zettlemyer and he would like to see the Borough have a strategic plan showing one-, three-, and five-year plans. He thanked Council for meeting with the Chief to discuss their views and wants for the Borough. The MPOA is ready to begin negotiations. The negotiation team for the Borough will include Mr. Swartz, Atty. Wiley, himself and Chief Zettlemyer. President Walker also advised that the Brown Ave Committee will be meeting to discuss the plan for revitalization. President Walker stated that he feels the town needs a focal point and wants to see a plan in place for upgrades.

Report of the Chief of Police: Chief Zettlemyer informed council that the department is working on the skimmer issue at the A-Plus and it is a large scam in multiple states. Promotion exams and interviews were conducted on Monday and Tuesday this week, and he hopes Civil Service will have a list of eligible candidates for promotion. Officer Derr returned to work last Friday, and

Chief Zettlemoyer stated it made him very happy to see him there. The school was also happy about his return.

Report of the Public Works Director: Mr. Shaffer advised Council of the following:

A: Winter Road Maintenance

- 1/24-2/25: Salted, Plowed & Hauled Snow from Borough Streets Totaling 781 manhours

B: Street Maintenance

- Installed new streets signs for the traffic ordinance
- Installed 6 signs struck by vehicles and 1 blocked by new PPL pole
- Cleared storm drains of snow and debris
- Continuing with getting power to locations for new camera system
- Jan21-Feb25 2026 responded to 50 one call request
- In House training webinar on chip & seal coating and Street Sign compliance
- Attended Pa one call seminar for coordinating PA. Chief Zettlemoyer advised that this training was very informative and provided a very good description of the work Sam must do for the PA One Calls.

C: Cemetery / Parks / River and Creek banks

- 1 Grave opening/closing Harmony Cemetery, 1 Grave opening/closing Milton Cemetery & sold one grave lot
- Removed trees and brush from 5th ward canal
- Repaired damaged chain gate at Brown Ave Park
- Snow removal for school access

D: Building Maintenance

- Contacted Mid state for heating issue at Police Department
- Contacted AJK electrical for generator issue at Police Department and power issues for camera system
- Pigeon proof the front of Borough Hall

E: Recycling

- Continued normal operations
- Curbside pickup
- Snow removal at drop off site
- Made temporary repairs to steps at plastic containers

F: Equipment Maintenance

- Serviced 1983 John Deere tractor
- Repaired 1996 Irskin Snowblower, Simplicity snowblower and cutting edges on snowplows
- Replaced leaf springs on equipment trailer
- Replaced damaged tire on 2022 F550 & 2002 GMC
- Replaced upper & lower ball joints 2018 F550
- 2023 F650 & 2019 F250 sent out for recall work

Report of the Code Enforcement Officer: Mr. Klingler reported the following: During the past month, the Codes Department continued to advance its core objectives, including rental inspections, property maintenance enforcement, permit administration, winter weather compliance checks, and coordination with the Police Department on abandoned-vehicle matters.

The department issued one building permit valued at \$35,000 and one dumpster permit. A total of 31 rental inspections were completed as part of the ongoing reinspection cycle for all Ward 3 rental properties.

Inspection activity remained steady. In addition to the 31 rental inspections, staff conducted numerous property maintenance inspections, resulting in 61 violations. The department also completed five building inspections associated with the active building permit.

Property maintenance violations were issued across several categories. These included 15 violations for garbage and rubbish accumulation, 10 violations for failure to clear snow and ice from sidewalks, 1 violation for depositing snow onto public streets, 4 violations for indoor furniture being used outdoors, 3 violations pertaining to the International Property Maintenance Code, and 20 violations for abandoned vehicles.

A significant portion of the abandoned-vehicle enforcement effort involved a borough-wide sweep conducted jointly with the Police Department and Corporal Lehman. This initiative included tagging vehicles located on public streets and reviewing both previously marked and newly identified vehicles on private property. The goal was to collect accurate owner information and ensure more thorough and effective follow-up.

In addition to enforcement activities, department staff attended the opening of the Rockwell Assisted Senior Living. As part of this event, staff toured the facility alongside the Borough Manager both to support the reopening of this important community resource and to ensure that the building remains in compliance with all applicable local zoning and building code requirements.

Staff also met with a resident this month to review the procedures required to comply with a court order issued last month. This matter remains active at the County Courthouse, and the department will continue to monitor and support compliance efforts as the case progresses. Looking ahead to next month, the department will continue to prioritize property maintenance compliance through proactive patrols and follow-up inspections. Staff will also continue borough-wide sweeps with the Police Department to address abandoned vehicles, and rental inspections will remain ongoing throughout the coming month.

The Codes Department remains committed to supporting the community by responding to public concerns and working diligently to resolve issues through fair, consistent, and effective enforcement. We will continue to assist residents, uphold borough standards, and promote safety for all.

Report of the Fire Chief: Chief Heddings advised Council of the following: For the month of February, the Milton Fire Department responded to 28 fire and rescue calls, which included MVA's, fires, and service calls to assist the public and law enforcement. The QRS/Volunteer Ambulance responded to 17 calls for service, totaling 45 calls for the month. Members took part in over nine (9) hours of in-house training totaling 207 man hours for the month. This training included ice rescue drills, and SCBA drills. MICU 15 was dispatched to 145 calls for service, and ambulance 1-5 had 21 transports for the month. Finally, he informed Council that Chief Derr will be attending blue card training class in Ohio with Chief 201 March 16th -21st.

Public Comments: President Walker asked the Director of the Milton Library to provide a report: Cherie Martin advised that the library is looking to become more stable. That while they will still have about a \$100,000 deficit in their budget, she has already applied for 25 grants this year. The library has also changed its hours to be open longer as the public requested. The library

plans to do multiple events this year such as a Chicken BBQ, Corn Hole Tournament, Fire Truck and Therapy Animal days, as well as an Easter Egg Hunt, and new this year, a Sensory Safe Easter Egg Hunt for those individuals with sensory issues.

President Walker then asked Mrs. Foust to provide an update on MRSA as a member of the board, she advised that MRSA is refurbishing a tank and repairing one tank onsite. The Board will be discussing the East End Project offer from PennVest as well as CD investment options with a few different lenders at the next meeting on Thursday.

Mrs. Foust also introduced Kaylei Klepper, new Borough Clerk beginning March 2, 2026, and expressed her excitement for Kaylei to start. Chief Zettlemoyer advised that Kaylei has a bachelor's degree in accounting and that he is also excited for her to start.

Public Works and Cemeteries:

- Consideration to approve the Recreational Usage Agreement between Milton Borough and SV Legends for use of Veterans Field at Brown Ave Park beginning March 1, 2026 – December 1, 2026.
 - On motion from Mr. Pfeil, seconded by Mr. Derr, and carried, Council approved this request.
- Consideration to approve the Milton Winterfest's schedule of events for 2026.
 - On motion from Mr. Pfeil, seconded by Mr. Swartz, and carried, Council approved this request.

Public Safety: No Report

At this time, 7:20 pm, Council entered into an Executive session to discuss legal matters. The Executive session ended at 7:30 pm.

General Government and Finance:

Motion made by Mr. Scheimreif to amend the agenda to add approving the agreement between the Borough and employee 87, seconded by Mr. Pfeil, and carried, Council approve this request.

- Consideration to approve the agreement between the Borough and employee 87.
 - On motion from Mr. Scheimreif, seconded by Mrs. Meckley, and carried, Council approved this request.
- Consideration to pay bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery account in the amount of \$117,718.43.
 - On motion from Mr. Scheimreif, seconded by Mrs. Meckley, and carried, Council approved this request.

At this time, 7:32 pm, on motion from Mrs. Meckley, seconded by Mr. Pfeil, Council adjourned.

(Seal)

Submitted By: _____
Jennifer Foust
Borough Secretary/Treasurer