

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

February 28, 2024
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Mr. Morales, Mrs. Meckley, Ms. Fawess, Mrs. Mabus, Mr. Derr, Mr. Scheimreif, Mr. Swartz, Mr. Robol, and Mr. Pfeil. Also, in attendance were Jessie Novinger, Jennifer Lamoreaux, Mayor Aber, Sam Shaffer, Chief Zettlemyer and Atty Wiley. Absent from the meeting were: Doug Diehl and Seth Heddings.

Minutes: On motion of Mr. Morales, seconded by Mr. Derr, and carried, Council approved the minutes from the February 14, 2024, Council meeting.

Report of the Borough Manager: Mrs. Novinger asked the Council's consideration to allow her and Ms. Lamoreaux to submit an application to the Susquehanna Greenway Partnership's mini grant program for three (3) new gateway Welcome to Milton signs along the Front St (Susquehanna River) corridor. She advised that they are in the process of collecting quotes from local sign companies. The grant is a 1:1 match up to \$10,000. The quote received already would easily accommodate these three (3) signs. In-house removal and installation is also considered in-kind match. The application is due Friday, March 1st.

- On Motion from Mr. Pfeil, seconded by Mr. Morales, and carried, Council approved the request.

Mrs. Novinger then advised she is finishing up the Green Light Go application to PennDOT for the modernization of the intersection at Broadway and Turbot Ave. This application is due tomorrow – February 29th.

Mrs. Novinger asked the Council's consideration to allow Ms. Lamoreaux and Councilwoman Meckley to participate in the PSAB webinar series – Writing Effective Grant Proposals. There is a \$50.00 fee per participant associated with this training.

- On motion from Mr. Pfeil, seconded by Mr. Derr, and carried, Council approved the request.

Mrs. Novinger asked the Council's consideration to allow her and Ms. Lamoreaux to attend the Northumberland County Conservation District's upcoming training at Meadowbrook Christian School on March 12 from 8am – 1pm. There is a \$12.00 registration fee, per attendee, associated with this training. (\$24.00 total).

- On motion from Mr. Pfeil, seconded by Ms. Fawess and carried, Council approved the request.

Mrs. Novinger also advised the Council that Ms. Lamoreaux has been getting acclimated to the Borough Office and is picking things up quickly.

Report of the Mayor: The Mayor reported that he attended the Milton Fire Department's annual banquet on February 17, 2024. He stated his thanks to Logan Boucher for a great evening.

Report of the President of Council: President Walker reported that Little League is back up and running at Brown Ave. There will be a lot of kids around. He also mentioned the bulletin board in the Borough office showing any grants that are upcoming.

Report of Chief of Police: Chief Zettlemoyer reported that the Durango has arrived, and they are waiting on Miracle Ford to pick it up. He reported that Police Civil Service testing took place on Monday, the two (2) applicants for the entry level officer positions received passing scores in the first three (3) phases (written, physical and oral exams), so they will be moving forward. One has already gone through the academy and will be heading for polygraph testing next Monday and a psychological exam on Tuesday.

Report of Public Works Director: Mr. Shaffer reported that the crew is still out clearing street signs in the Fifth (5th) Ward, weather permitting, they should be done by the end of the week. They are also still working on clearing the canal bed near Milton Steel. He also advised that Milton Steel is placing a demonstration bridge over the old canal, and that the crew is planning on having the clean-up completed by the middle of March to coincide with Milton Steel having dignitaries from the State onsite to see the bridge.

Report of the Fire Chief: President Walker read the Fire Department report as: 18 calls for service. The volunteer EMS staff has responded to 20 calls for service. MICU 15 has responded to 15 calls for service. The Department had 139 calls for service in the month of February.

Public Comments: No Comments

Public Works and Cemeteries: No Comments

Public Safety:

- Consideration to approve a request from T.I.M.E. to close Elm Street at the area behind Marlin's to South Front Street and utilize the Milton Fire Police for security services for the annual Beer Fest on June 8, 2024.
 - On motion from Mr. Moralez, seconded by Ms. Fawess, and carried, the Council approved the request. Mrs. Meckley was opposed.
- Consideration to approve a request from the Milton Fire Department to hold their 31st Annual Palm Sunday Drive Thru Ham dinner on March 24, 2024, and its associated activities from 11am to 2pm.
 - On motion from Mr. Moralez, seconded by Mr. Pfeil, and carried, Council approved the request.

The Fire Department is also asking Mayor Aber to suspend the "no parking" regulations on Ridge Avenue to allow parking for the event.

 - Mayor Aber approved the Fire Department's request to suspend the "no parking" regulations on Ridge Ave.
- Consideration to approve the Recreational Usage Agreement between Milton Borough and Milton Little League for use of Brown Ave Park beginning February 13, 2024, through November 1, 2024.
 - On motion from Mr. Moralez, seconded by Ms. Fawess, and carried, Council approved the request.
- Consideration to approve the Recreational Usage Agreement between Milton Borough and Milton Area School District for use of the Brown Ave Park Tennis Courts beginning March 1, 2024, through May 31, 2024.
 - On motion from Ms. Fawess, seconded by Mr. Swartz, and carried, Council approved the request.
- Consideration to approve the Recreational Usage Agreement between Milton Borough and Legion Baseball for use of Brown Ave Park Veterans Memorial Field beginning May 1, 2024, through July 31, 2024.
 - On motion from Mr. Moralez, seconded by Mr. Pfeil, and carried, Council approved the request.

- Consideration to approve the Recreational Usage Agreement between Milton Borough and Milton Panther Cub Association for use of Milton Panther Cub Field beginning May 31, 2024, through November 7, 2024.
 - On motion from Mr. Moralez, seconded by Mrs. Mabus, and carried, Council approved the request.

- Consideration to approve a request from the Greater Susquehanna Valley YMCA to close Bound Ave, from Broadway to the alley directly beside Outer Image Hair Salon on Saturday, March 23, 2024, to hold their Healthy Kids Day. They are also asking for “no parking” covers for the meters on Bound Ave. as well as barricades to block the road. All covers and barricades to be removed no later than 2:30pm the day of the event.
 - On motion from Mr. Moralez, seconded by Mr. Pfeil, and carried, Council approved the request.

- Consideration to approve Jamelyn Ditty as a Trainee Driver for the Milton Fire Department.
 - On motion from Mr. Moralez, seconded by Mrs. Mabus, and carried, Council approved the request.

General Government and Finance:

- Consideration to allow the Borough Manager to pursue DCNR grant funding for the Park Master Plan project in Brown Ave Park. Clarification was offered by Mrs. Novinger on what this request would entail. She advised that this request came from the Brown Avenue Revitalization Committee, where Brian Auman, a community planner, and landscape architect, presented and recommended that seeking funding would be the next step. DCNR has a planning grant available through April 4th, so Council’s next step would be to put together a Request for Qualifications (RFQ) to speak to someone like Brian or another consultant to obtain pricing to include in that grant application, which has a 50/50 match.
 - On motion from Mr. Moralez, seconded by Mr. Derr, and carried, Council approved the request.

- Consideration to pay the bills from the General Fund, Reserve, Payroll, Liquid Fuels and Cemetery accounts in the amount of \$154,528.61.
 - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved the request.

At this time, 7:17 p.m., motion to adjourn was made by Mr. Pfeil, seconded by Mr. Moralez, Council adjourned.

Submitted By:

Jennifer Lamoreaux
Borough Secretary/Treasurer