

Date: \_\_\_\_\_  
 Time: \_\_\_\_\_ am pm

BOROUGH OF MILTON CODE ENFORCEMENT OFFICE  
 2 FILBERT STREET - MILTON, PA 17847  
 570-742-8759 Monday-Friday 8am to 4pm

## CODE COMPLIANCE CHECKLIST for RENTALS

Owner: \_\_\_\_\_ Rental Address: \_\_\_\_\_  
 Address: \_\_\_\_\_ Milton, Pa 17847

# of Stories: 1      2

Basement Type:  uninhab     hab

Attic Type:  uninhab     hab

Phone #: \_\_\_\_\_  
 Fax #: \_\_\_\_\_

Type of Rental Unit:    Single: \_\_\_\_\_    One-half Double: \_\_\_\_\_    Apt: \_\_\_\_\_

DATE RENTAL IS APPROVED : \_\_\_\_\_    Date of 1st INSPECTION: \_\_\_\_\_    Date of 1st REINSPECTION: \_\_\_\_\_

Date of 2nd REINSPECTION: \_\_\_\_\_    2nd REINSPECTION FEE: \$10.00    Date Paid: \_\_\_\_\_

KITCHEN:	PASS	FAIL	REMARKS:	BATHROOM:	PASS	FAIL	REMARKS:
Floor				Floor			
Walls				Walls			
Ceiling				Ceiling			
Windows				Outlets & Fixtures			
Outlets & Fixtures				GFCI protection 1 min			
GFCI protection				Ventilation:			
Plumbing				window or exh. fan			
Cooking Stove: gas				Paint, paper, tile			
oil wood coal elect				Plumbing			
Dishwasher				sink			
Refrigerator				toilet			
Painting & papering				tub			
Fire extinguisher (opt)				shower			
Range hood (opt)				Privacy door operable			

BED/LIVING/DINING:	PASS	FAIL	REMARKS:	BED/LIVING/DINING:	PASS	FAIL	REMARKS:
Floor				Floor			
Walls				Walls			
Ceiling				Ceiling			
Windows				Windows			
Lights				Lights			
Receptacles 2 min.				Receptacles 2 min.			
Heating				Heating			
Door				Door			
Painting & papering				Painting & papering			
Overcrowding				Overcrowding			
Smoke detector				Smoke detector			
BED/LIVING/DINING:	PASS	FAIL	REMARKS:	BED/LIVING/DINING:	PASS	FAIL	REMARKS:
Floor				Floor			
Walls				Walls			
Ceiling				Ceiling			
Windows				Windows			
Lights				Lights			
Receptacles 2 min.				Receptacles 2 min.			
Heating				Heating			
Door				Door			
Painting & papering				Painting & papering			
Overcrowding				Overcrowding			
Smoke detector				Smoke detector			
ATTIC:	PASS	FAIL	REMARKS:	ATTIC:	PASS	FAIL	REMARKS:
Overcrowding				Stairs/handrail/guard			
Smoke detector				Windows			

BED/LIVING/DINING:	PASS	FAIL	REMARKS:	BATHROOM:	PASS	FAIL	REMARKS:
Floor				Floor			
Walls				Walls			
Ceiling				Ceiling			
Windows				Outlets & Fixtures			
Lights				GFCI protection 1 min			
Receptacles 2 min.				Ventilation:			
Heating				window or exh. fan			
Door				Paint, paper, tile			
Painting & papering				Plumbing			
Overcrowding				sink			
Smoke detector				toilet			
OVERALL INTERIOR CONDITION RATING:				tub			
<input type="checkbox"/> GOOD				shower			
<input type="checkbox"/> FAIR				Privacy door operable			
<input type="checkbox"/> DETERIORATING							
<input type="checkbox"/> DILAPIDATED							
EXTERIOR:	PASS	FAIL	REMARKS:	BASEMENT:	PASS	FAIL	REMARKS: HAB or UNINHAB
Sidewalk,apron,curb				Service Panel Box			
Drainage				Fuse or Breaker			
Yard,weeds,brush				Smoke detector			
Garbage,rubbish				Stairs/handrail/guard			
Garbage containers				Floor,Wall,Ceiling			
Recycling containers				Recepts: GFCI or STD			
Foundation				Plumbing			
Siding,brick,stone,trim				Window & Screens			
Porch/stairs/railing				Doors/Bilco			
Roof/chimney				Storage Combination			
Gutter,d.spout,s.block				Weather Tightness			
Window,door,screen				Garbage/Rubbish			
Address #s 3"high min				Rodent/Vermin			
Fence,wall,gate, S.pool				Insect Control			
GFCI exterior recept				Sewer piping			
Overhead service wire				CONDITION: <input type="checkbox"/> DRY <input type="checkbox"/> WET <input type="checkbox"/> SUMP PUMP NEEDED			
APPLIANCES:				HEATING:			
Water heater condition is ___ good ___ poor				Furnace last cleaned:			F114
Fuel type is ___ gas ___ electric				Type of heat: ___ hot air ___ steam ___ hot water			
TPRV discharge pipe ___ Yes ___ NO				Fuel used: ___ coal ___ wood ___ gas ___ oil ___ electric			
Clothes washer condition is ___ good ___ poor				Furnace condition: ___ good ___ poor			
Clothes dryer condition is ___ good ___ poor				Heating is capable of maintaining 65°F in winter ___ YES ___ NO			
Clothes dryer is vented ___ YES ___ NO				ACCESSORY BLDG(S): PASS FAIL REMARKS:			
INGRESS & EGRESS: PASS FAIL REMARKS:				Garage attached			
Floor				Garage detached			
Walls				Fire Door			
Ceiling				Fire rated wall			
Windows				REWORK ORDER ON THE PROPERTY:			
Lights							
Painting & papering							
Stairs/handrail/guard							
Smoke detector							
Egress Doors							
Egress Windows							
Hallways unobstructed							
REWORK ORDER ON THE PROPERTY:							

NOTE: The above inspection list is a general guideline and the minimum standards as adopted by the Borough of Milton. Compliance orders issued at the time of inspection will be the final determination of work to be preformed, if any. Upon signing this document, you agree to complete all repairs within 60 days of the initial inspection.

OWNER/DESIGNATE SIGNATURE: \_\_\_\_\_

INSPECTOR SIGNATURE: \_\_\_\_\_