

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

August 13, 2025
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Mrs. Mabus, Ms. Fawess, Mr. Swartz, Mr. Scheimreif, Mr. Robol, Mr. Pfeil, and Mr. Derr. Also in attendance were Mrs. Novinger (ZOOM), Sam Shaffer, Mrs. Foust, Doug Diehl, Alec Klingler, Atty. Wiley, and Chief Zettlemoyer. Absent from the meeting were Mrs. Meckley and Mr. Moralez.

Minutes: On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved the minutes from the July 9, 2025, Council Meeting. Mr. Pfeil abstained.

Report of the Borough Manager: Mrs. Novinger informed Council that the Borough received the 2026 Pension Minimum Municipal Obligation (MMO) for each plan and they are as follows: Police - \$328,525.00; Non-Uniformed/Non-Bargaining - \$130,363.00; Non-Uniformed/Bargaining Defined Contribution - \$36,000.00. TOTAL MMO's for 2026: \$494,888.00. The MMO's are funded through Act #205 Funds, Employee Contributions, and General Funds. (Difference of \$100,820.00 over 2025).

Mrs. Novinger advised that she is currently working with PennDOT to conduct a traffic study on Mahoning Street (SR 0642) in order to have the speed limit changed to a consistent 25mph vs the current situation where the speed changes several times from 25mph to 35mph and back again between the bridge and Borough boundary near the high school. (The traffic ordinance can still be passed without this addition, and we can add it in when the study is completed). PennDOT is also going to paint the concrete divider on Ferry Lane with yellow paint at the "nose", place an additional plastic delineator and stripe it with reflective tape (made of small spherical glass beads).

Mrs. Novinger stated that she and Mrs. Foust just returned from the Pennsylvania Association for Municipal Administrators (PAMA) where they learned more about animal response issues and additional information/training we can offer our officers when dealing with animal incidents. They also learned about priority-based budgeting (PBB), best management practices (BMPs) and will be incorporating what we can into this year's budget process.

She also advised that the Borough's box culvert inspection by the Army Corp of Engineers went well. The requested improvement was to remove vegetation – which was addressed with a third-party spraying the embankments with appropriate chemicals to kill the vegetation but not harm the waterway.

Finally, she advised that the Borough is working with the Northumberland County Conservation District to put together a low volume road application to address stormwater pipe issues on Yocum Road. No match is required for this application.

Report of the Mayor: No Report

Report of the President of Council: No Report.

Report of Chief of Police: Chief Zettlemoyer advised that it would be ideal to have the speed limit reduced to 25 in the Borough with the new traffic ordinance along with the divider at Ferry Ln. painted with reflective paint. He stated school will be back in session and to please slow

down. The Department and SRO's will be working with the kids at the school to educate them on dos and don'ts of electric scooters and bikes.

Report of Public Works Director: Mr. Shaffer informed Council that the department has been out with the street sweeper and has completed the entire town. They removed the railroad spur at Locust Street, as well as continuing to clean up the parks. The crew will be working on stormwater and paving projects in the coming weeks.

Report of the Fire Chief: Chief Heddings read the report as follows: for the month of August the MICU 15 responded to 82 calls, the QRS responded to 5 calls, and the fire department responded to 13 calls for service.

Public Comments: John Cooper, resident of 106 S Front St. provided a sample ordinance to Council for property owners along the riverfront area to maintain the riverbank. He feels that this new ordinance would make all owners in the Borough responsible for their properties in a similar fashion while enhancing the view of the river.

At this time, 7:13 pm the CDBG project hearing was opened, and concluded at 7:20pm

- On Motion from Mr. Pfeil, seconded by Ms. Fawess and carried, Council approved the CDBG project Milton RAB 4. Mr. Derr opposed.

At this time, 7:21 pm, the Conditional Use Hearing for application CU-2025-03 was opened. Request was made by Mr. Donald Delsite Jr. to operate a Daycare facility at 301 N Arch St, Milton, PA 17847.

- On Motion from Mr. Pfeil, seconded by Mrs. Mabus, and carried, Council approved this request.

The Conditional Use hearing concluded at 7:30 pm.

Public Works and Cemeteries:

- Consideration to purchase a Titan Pro Leaf Loader and Leaf Box for an amount not to exceed \$126,149.00. (10% match required from the Borough, remaining funds from DEP 902 grant)
 - On Motion from Mr. Pfeil, seconded by Mr. Scheimreif, and carried, Council approved this request.
- Consideration to advertise the RFP for the Brown Ave Park Master Site Plan Consultant.
 - On Motion from Mr. Pfeil, seconded by Mr. Scheimreif, and carried, Council approved this request.

Public Safety:

- Consideration to approve the Milton Harvest Festival Committee's schedule of events for September 6 -13, 2025.
 - On Motion from Mr. Derr, seconded by Mrs. Mabus, and carried, Council approved this request.
- Consideration to approve TIME's request to hold a pickleball tournament at the Brown Ave Tennis Courts on September 6th with a rain date of September 7th. They would also like permission to have one of their Food Truck vendors on site.
 - On Motion from Mr. Derr, seconded by Mr. Swartz, and carried, Council approved this request.

- Consideration to approve Ordinance 1262 closing Cherry Alley to vehicular traffic.
 - On Motion from Mr. Derr, seconded by Mr. Swartz, and carried, Council approved this request.
- Consideration to award the Borough Wide Camera bid to Clearview in the amount of \$515,114.00.
 - On Motion from Mr. Derr, seconded by Mr. Pfeil, and carried, Council approved this request.
- Consideration to prepare and advertise the Traffic Ordinance.
 - On Motion from Mr. Pfeil, seconded by Ms. Fawess, and carried, Council approved this request. Request was made by Council President Walker that the ordinance be sent to Council two (2) weeks prior to the next Council meeting.
- Consideration to approve Resolution 25-03 establishing a One (1) Day Food Vendor Permit.
 - On motion from Mr. Derr, seconded by Mr. Pfeil, this motion was tabled for further discussion.

General Government and Finance:

- Consideration to deny attendance to Mrs. Novinger and Mrs. Foust to the PELRAS Fall Workshop on September 10th.
 - On motion from Ms. Fawess, seconded by Mr. Derr, and carried, Council approved this request.
- Consideration to accept the retirement notice of Code Enforcement Officer Douglas Diehl effective September 2, 2025.
 - On motion from Ms. Fawess (with regret), seconded by Mr. Derr, and carried, Council approved this request.
- Consideration to approve the 2026 MMO's.
 - On motion from Ms. Fawess, seconded by Mr. Scheimreif, and carried, Council approved this request.
- Consideration to pay bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery account in the amount of \$318,929.83.
 - On motion from Ms. Fawess, seconded by Mrs. Mabus, and carried, Council approved this request.

At this time, 7:41 pm, on motion from Mr. Pfeil, seconded by Mr. Scheimreif, Council adjourned.

(Seal)

Submitted By:

 Jennifer Foust
 Borough Secretary/Treasurer