

MILTON BOROUGH COUNCIL
(Hybrid Meeting)

April 22, 2026
7:00 p.m.

The meeting was called to order by President Walker. The following Councilpersons were in attendance: Mr. Swartz, Ms. Fawess, Mr. Pfeil, Mr. Derr, and Mrs. Meckley. Also attending were Mrs. Foust, Mr. Sam Shaffer, Mr. Alec Klingler, Chief Heddings, Atty. Wiley, Chief Zettlemoyer and Mayor Aber. Absent from the meeting were Mr. Scheimreif, Ms. Moralez, and Mr. Moralez.

Minutes: On motion from Ms. Fawess, seconded by Mr. Pfeil and carried, Council approved the minutes from the April 8, 2026, Council Meeting.

Report of the Borough Manager: Chief Zettlemoyer reported the following to Council: A meeting was held with organizations that have received and completed their usage agreements from the Borough to use the Brown Avenue Park facilities. Representatives from the Milton Area School District, Little League, Milton Panther Cubs, and the SV Legends Baseball team were in attendance. The purpose of the meeting was to ensure all participants understood expectations related to use of the complex and to determine what needs they may have from the Borough.

Brian Auman has scheduled a meeting with the Brown Avenue Park Revitalization Committee for May 19 at 5:00 p.m. at Borough Hall, where he will present his findings to the committee.

Mrs. Foust has contacted SEDA-COG to arrange training for members of the Revitalization Committee. This training will assist the committee in surveying the community for CDBG funding purposes. The data gathered from the survey will be used to determine whether CDBG funding can be utilized in ways other than it has been in the past.

We met with the General Government and Finance Committee last week. The committee was provided with an overview of the budget, investments, and planned actions that will be introduced to Council in the coming months.

Last night, Mrs. Foust and I met with representatives from WellSpan Health regarding the ambulance agreement. As a result of that meeting, a follow-up meeting will be held with the billing vendor to expand upon information provided to the Borough. An update will be provided when additional information becomes available.

Report of the Mayor: Mayor Aber thanked the fire department for a successful awards banquet. He also thanked those in the audience for their attendance at the meeting.

Report of the President of Council: President Walker advised that Little League opening day was outstanding this past Saturday. The Committees have all met in the last few weeks and he thanked them all for meeting. He also stated that the fire department's banquet was outstanding and thanked them for the invitation.

Report of the Chief of Police: Chief Zettlemoyer thanked the fire department for the invitation to their banquet and stated it was a great opportunity to meet with the members as well as with Senator Culver and Representative Stender. He advised that preliminary hearings for the skimming case were waived, and the department is waiting for further movement on it at the county level. There will be additional charges filed for the victims. The department is continuing with firearms certification and then moving to CPR and first aid recertification.

Report of the Public Works Director: Mr. Shaffer advised Council of the following:

A. Winter Road Maintenance

- None

B. Street Maintenance

- Installed new streets signs for the traffic ordinance
- Continuing with getting power to locations for new camera system
- Street sweeping has begun
- Hung all Hometown Hero Banners downtown
- March 25,2026 – April 22,2026 responded to 52 one call request

C. Cemetery / Parks / River and Creek banks

- Three (3) Grave opening/closing Harmony Cemetery, Three (3) Grave opening/closing Milton Cemetery & assisted two families with deed issues
- Sloped, finished and seeded bank at 5th ward canal
- Tamped, seeded and strawed all graves from over winter in cemeteries
- Installed seven footers for headstones in cemeteries
- Began cleaning out park flower beds getting ready for mulch
- Installed millings and astro turf at Veterans Field batting cage
- Graded and seeded areas where building was removed at Veterans Field
- Mowing has begun in all parks, cemeteries and Borough owned property
- Water has been turned back on at all parks and cemeteries

D. Building Maintenance

- Repaired ruts from camera install at Borough Hall
- Garage doors and Gate opener serviced at DPW building

E. Recycling

- Continued normal operations
- Curbside pickup

F. Spring Brush and leaf pickup was completed (21 loads of brush for 228 cubic yards, 11 loads of leaf and grass clippings for 171 cubic yards, and 6 loads of chipped brush for 93 cubic yards of materials)

G. Equipment Maintenance

- Serviced all mowers and string trimmers to start the season
- Removed all salt spreaders and plows for the spring season

Report of the Code Enforcement Officer: Mr. Klingler reported the following: During the past month, the Codes Department continued to advance its core objectives, including rental inspections, property maintenance enforcement, permit administration, and coordination with the Police Department on abandoned-vehicle matters.

A total of 8 building permits and 15 zoning permits were issued, along with 44 property citations. In addition, staff completed 4 rental inspections and 2 building inspections during this reporting period.

Property maintenance violations were issued across several categories, resulting in 15 violations for garbage and rubbish accumulation, 6 violations for high grass and weeds, 2 violations for indoor furniture being used outdoors, and 20 violations for abandoned vehicles.

The department has also begun active enforcement of high grass and weed violations this week. Staff will be conducting inspections ward by ward, issuing citations to properties that are not in compliance with the borough ordinance. This enforcement effort will continue throughout the growing season and remain in effect until the first snowfall.

This brings the year-to-date total to 256 violations.

In addition to enforcement activities, department staff met with the Finance Committee to discuss the future direction of the department, including payment structures and collection processes. Staff also met with the Public Works and Cemetery Committee to discuss solutions related to street-opening requirements and the placement of private property within borough streets and alleys.

Additionally, Mr. Klingler attended a two-day floodplain management training in Media, PA, hosted by the Pennsylvania Emergency Management Agency. This training provided valuable insight and will help ensure that floodplain regulations continue to be enforced accurately and effectively.

Report of the Fire Chief: Chief Heddings advised Council of the following: In the month of April the Milton Fire Department has responded to 13 fire and rescue calls, to include MVAs, fires and service calls. Our QRS/ Volunteer ambulance has responded to eight (8) calls for service totaling 21 calls for the month. Members took part in our annual HAZMAT Ops refresher class. This class is a six (6) hour class that members take yearly, and this year the department had 30 members attend. The department had 180 man hours of training for the month. MICU 15 was dispatched to 134 calls for service.

The members and officers would like to thank everyone who came to the Palm Sunday ham dinner. The department would also like to remind everyone with the warmer weather to be mindful of kids playing and riding bikes as well as motorcycles on the road.

Report of the Library Director: Ms. Martin was absent from the meeting, however Chief Zettlemyer advised the following:

The library will be holding a Ribbon Cutting of the new sensory room April 23rd at 11:30.

The library will be participating in Day of Action

It is National Library Week- \$5 bag book sale

Pennsylvania Association of Library is hosting a Directors Institute in Harrisburg May 3-5 that Director Cherie Martin will be attending.

Report of the MRSA representative: Mrs. Foust reported that MRSA has voted on a vendor for the BVF coating on the tanks. They chose Advanced Rehabilitation Technology. Their offer came with a 10-year warranty and a 500 mil thickness.

Public Comments: Jennifer Jolin, Hawthorne Ct, addressed Council and voiced concern over the Comcast boxes being installed in the Borough. She said it was very discouraging that residents didn't know that Comcast would be installing services in the Borough. She also advised that when the crew was onsite, she was asked why she didn't tell the crew that there were utility poles at the rear of the properties. Chief Zettlemyer addressed her concerns and noted that the whole process with Comcast has been a monster and apologized to her for the situation the public is in. She kindly asked that next time anything will be going on in the Borough that we be proactive and let residents know. Val Forshay, Briar Cliff Ct, asked about Blight and how the borough is handling that as well as how the violations are handled. President Walker advised that we are waiting on the County to make decisions on how they will handle Blight and then we can move forward. President Walker asked Mr. Klingler to supply the Quality-of-Life Ordinance to her after the meeting. Mr. Klingler also explained what Blight is and that a committee has been created for the Borough.

Public Works and Cemeteries:

- Review of the Traffic Ordinance Report.

Mr. Pfeil reported the following to Council: Good evening. I would like to make Council aware that we have initiated a review of the Milton Borough Traffic Ordinance that was adopted on December 10, 2025. Information regarding the proposed changes was advertised in the *Standard Journal* prior to the meeting at which Council voted to approve the ordinance. As part of this review, we were specifically tasked with examining the following provisions:

Article II – Traffic Regulations

Section 233-12: One-way streets

Section 233-14: Stop intersections

Article III – Parking Regulations

Section 233-20: Parking prohibited at all times

Numerous factors were taken into consideration during this review, including:

- a. The placement and visibility of signage related to one-way streets and stop signs
- b. The availability and location of parking prior to adoption of the ordinance
- c. The location of parking as approved under the new ordinance
- d. The availability of off-street parking
- e. The overall intent of the ordinance changes

Based on this review, the committee's recommendations are as follows:

- a. Remove the one-way restrictions placed on Fairview Street from the Traffic Ordinance.
- b. Remove the two additional stop intersections placed on Poplar Avenue at its intersection with Upper Market Street from the Traffic Ordinance.
- c. Maintain the parking restrictions on the north side of Upper Market Street.
- d. Maintain the parking restrictions on the South side of Park Avenue

As part of the review process, committee members conducted an on-site inspection of the area in question. There are a limited number of residences located on the north side of Upper Market

Street. These residences are accessed via the alley between Linden Street and Upper Market Street, and all have access to off-street parking.

Most homes located on the south side of Upper Market Street also have access to off-street parking. Several homes have garages accessible from Carr Avenue, and others have begun utilizing the grass area at the rear of their properties for parking. It should be noted that Council has directed the Code Department to issue no-cost driveway permits where an improved surface is needed to facilitate access to off-street parking.

During the review, it was determined that permitting parking on the south side of Upper Market Street is the most logical option, particularly with respect to maintenance and snow removal concerns. It should also be noted that Council has received feedback from residents both in favor of and opposed to the parking restrictions.

The parking restrictions located on the south side of Park Avenue are recommended to remain in place.

Public Safety:

- Consideration to approve Milton Area School District's request for the Milton Fire Police to help with traffic and pedestrian safety on May 14th from 1pm-8pm and May 16th from 8am-6pm during the District IV Track Championships with a rain date of May 15th.
 - On motion from Mr. Derr, seconded by Mr. Pfeil, and carried, Council approved this request.

General Government and Finance:

- Interview of Prospective Council Member for the 4th Ward.
 - Three (3) candidates were interviewed for the 4th Ward seat, Mr. Jonathan Garman, Mrs. Kristi Harris, and Mr. Lynn Yocum. Each candidate provided Council with the reasons they felt they would be the best for the open seat, and what Committee they would like to be on.

At this time, 7:36pm Council entered into an Executive Session to discuss personnel and legal matters. The executive session ended at 7:42pm.

- Consideration to nominate a new 4th Ward Councilperson
 - On motion from Mrs. Meckley to nominate Mr. Garman, seconded by Mr. Pfeil a roll call vote was called.
Mrs. Meckley: Yes President Walker: Abstained
Ms. Fawess: Yes Mr. Derr: Yes
Mr. Swartz: Yes Ms. Moralez: absent
Mr. Pfeil: Yes Mr. Moralez: absent
Mr. Scheimreif: absent
- Consideration to approve a stipend for Mrs. Foust for duties provided in the absence of a Borough Manager and Borough Clerk from November 2025 – April 2026 in the amount of \$1,500.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, council approved this request.

- Consideration to approve a pay adjustment for Mrs. Foust for the Secretary/Treasurer position making the salary \$65,156.
 - On motion from Ms. Fawess, seconded by Mr. Pfeil, and carried, Council approved this request.
- Consideration to purchase two (2) mowers for the cemeteries out of the Cemetery Account in the amount of \$24,811.29.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, Council approved this request.
- Consideration to sell two (2) mowers on Municibid.
 - On motion from Ms. Fawess, seconded by Mrs. Meckley, and carried, Council approved this request.
- Consideration to pay the bills from the General Fund, Reserve, Payroll, Liquid Fuels, and Cemetery accounts in the amount of \$151,255.85.
 - On motion from Ms. Fawess, seconded by Mr. Pfeil, and carried, Council approved this request. Mrs. Meckley questioned a purchase from the Reserve for an eye was station, Mrs. Foust advised it was part of the KMIT safety grant held in that account.

President Walker thanked Mrs. Mabus for serving and welcomed Mr. Garman to Council. He then wished Chief Zettlemyer a happy birthday.

At this time, 7:52 pm, on motion from Mr. Pfeil, seconded by Mr. Derr, and carried, Council adjourned.

(Seal)

Submitted By: _____
Jennifer Foust
Borough Secretary/Treasurer