

MILTON BOROUGH COUNCIL MEETING

July 8, 2020

7:00 p.m.

The meeting was called to order by Vice-President Walker. The following Councilpersons were present: Mr. Walker, Mr. Moralez, Mrs. Meckley, Mr. Specht, Mr. Dale Pfeil, Ms. Fawess, and Mr. Swartz. In attendance via Zoom Call were Mr. Shearer and Mr. John Pfeil. Also in attendance were Jess Novinger, Shelly Sandstrom, Attorney Benion, Scott Derr, Doug Diehl, Sam Shaffer, Officer Kurt Henrie, and Kevin Mertz. Mr. Robol, Mayor Nelson, and Chief Zettlemyer were not present.

Minutes: On motion of Mr. Specht, seconded by Mr. Dale Pfeil and carried, Council approved the minutes from the June 24, 2020 Council meeting.

On motion of Mr. Moralez, seconded by Ms. Fawess and carried, Council approved a Land Development Plan for Pinpoint Financial as presented to Council by Chris Sheaffer from Larson Design Group. Mr. Shearer abstained.

On motion of Mr. Moralez, seconded by Mr. Swartz and carried, Council approved a Land Development Plan for the Milton Area School District and School addition as presented to Council by Chris Sheaffer from Larson Design Group.

Report of the Borough Manager: Mrs. Novinger reported that she has reviewed the Borough's Employee Handbook draft that was prepared by her and representatives from EMC Insurance. It is now ready for Council's review. She will be sending the Handbook electronically to Council unless they would like a hard copy. She asked that they let her know if they have any suggestions, changes, or grammatical updates. She will work with our insurance representative to make those changes. The current draft has been reviewed by EMC's employment attorney. She also stated that she is working with EMC to create an updated provider panel, where our employees are encouraged to seek medical care as well as establishing a tele-nurse for any incidents that happen in the workplace.

The Kilmer Group informed her that that EMC would be paying a dividend this year to the Borough which will be approximately \$6,000.00. It was mentioned that this is a third of the average dividend from EMC due to this being the Borough's first year with the insurance provider.

Next, Mrs. Novinger informed Council that they have conducted six interviews for the two open vacancies in the Public Works Department and have narrowed it down to three candidates for a second interview.

She then reported that we have secured fleet fuel cards for all Borough-owned vehicles and apparatus. Sunoco fleet cards were distributed for gasoline and Leighow Oil cards for diesel.

She also informed Council that the Susquehanna Community Bank credits cards through TCM have arrived and are activated.

Report of the Mayor: Mayor Nelson was not in attendance.

Report of the President of Council: President Shearer informed Council that he and Vice-President Walker have discussed the agenda item asking to use the Borough's VFW field, and he is tabling the item for further research.

Report of Chief of Police: Chief Zettlemoyer was absent. Officer Kurt Henrie attended and reported that things were going well in the Department and things were quiet during the 4th of July holiday.

Report of Public Works Director: Sam Shaffer reported that they continue to move forward with stormwater work. Locust is complete and ready to pave. Ferry Lane was paved yesterday. They will be moving on the Brown Avenue Project within the next three weeks. He is waiting on a call back from another pool company to check the lines. President Shearer commended the Department for their work on Brown Avenue near the ball fields on clearing the overgrowth on the road.

Report of the Fire Chief: Scott Derr reported that the Department has responded to 18 calls with 138 manhours since the last Council meeting. He also stated that they would be applying for the recent COVID Grant for Fire Departments. He then thanked Sam Shaffer for painting lines around the station.

Public Comments: There were no public comments.

Highways and Protection to Persons and Property:

- A. The request to approve the Winterfest Committee to hold their annual festivities was tabled for further clarification. Mrs. Sandstrom will reach out to the committee for further details.
- B. The request from the Warrior Run High School to use the Borough's VFW field located next to Baugher Elementary School for their Spring 2021 and Spring 2022 baseball season was tabled by President Shearer for further clarification and details.

General Government and Recreation:

- A. On motion of Ms. Fawess, seconded by Mr. Moralez and carried, Council adopted Ordinance #1230 amending sections of the Code of Ordinances of the Borough pertaining to stop intersections, speed limits, and regulations as outlined by Attorney Benion.

Finance, Health and Sanitation

- A. On motion of Mrs. Meckley, seconded by Mr. Specht and carried, Council approved paying the bills from General Fund, Reserve, Payroll, Community Pool and Cemetery accounts in the amount of \$78,756.27.

There being no further questions or business, on motion of Mr. Dale Pfeil, seconded by Mrs. Meckley and carried, Council adjourned at 7:25 p.m.

Respectfully Submitted:

Shelly Sandstrom
Secretary/Treasurer