

MILTON BOROUGH COUNCIL MEETING

August 28, 2019

The meeting was called to order with the following Councilpersons in attendance: Mr. Specht, Mr. Walker, Mr. Pfeil, Mr. Shearer, Mr. Budman, Mrs. Meckley, Ms. Fawess, and Mr. Swartz. Also in attendance were Chuck Beck, Shelly Sandstrom, Attorney Benion, Joey Stump, Chief Zettlemyer, and Sam Shaffer. Mr. Farr, Mr. Robol, and Ms. Novinger were absent.

Minutes: On motion of Mr. Shearer, seconded by Ms. Fawess and carried, Council approved the minutes from the August 14, 2019. Mr. Walker abstained.

Report of the Borough Manager:

Mr. Beck reported that the revised Defined Contribution Pension Plan has been completed and is currently being reviewed by our pension plan actuaries. These are the plan revisions that Council requested for all future Administrative Employees. Once the revisions are reviewed, they will be brought to Council for consideration to approve.

Mr. Beck then stated that he is working on the various grant sources for the reconstruction of Marsh Road. He has had to make several adjustments to the original applications. Although we are not guaranteed the grants will be awarded, they are moving forward and look favorable.

When the Front Street Streetscape Project was constructed the streetlights from Walnut Street to Mahoning Street were removed, the lights between Walnut and Broadway had to be removed due to the power grid design that supplied electricity to them. The streetlights from Broadway to Mahoning were replaced as part of the streetscape project, and PP&L agreed to replace the lights from Walnut to Broadway with new standards and LED heads. He met with a PP&L representative today and he informed Mr. Beck that he would process a work order for the lights will be replaced.

Next, Mr. Beck gave Ms. Novinger's report. The Brown Avenue Project is proceeding now that the environmental review has been completed. She and Mr. Beck met with Linda Sterling from SEDA-COG to clarify some additional new quote qualifications for CDBG funds but have since received all quotes needed. Pavilions and water fountains have been ordered and the Public Works Department will begin work after coordinating with PP&L.

The Appalachian Regional Commission (ARC) grant request for \$697,959.00 was submitted on August 19th through SEDA-COG. This grant will be utilized for the completion of the Marsh Road Project in addition to the \$1 million already secured through DCED CFA funding.

We have received several inquiries from our RFP for Audit Services and RFQ for an Insurance Broker. The bid opening will be on September 4th at 1:00 p.m. in the Council Chambers.

The draft policies on vehicle usage and social media were passed out at the last meeting. If anyone has any questions on these policies, they should e-mail Ms. Novinger or Shelly. For clarification, the social media policy can only be applied to Borough employees on Borough time/devices. This policy does not impact elected officials.

New cell phones have been ordered through AT&T FirstNet – all phone numbers will remain the same. A training will take place after the phones arrive and all information has been transferred.

She and Mr. Beck will be working closely on the budget while she is on maternity leave. She will be able to pick up her laptop on or after September 4th. Council can e-mail her with any questions they may have at inovinger@miltonpa.org and she will respond when she is able. She hopes to attend Council meetings to remain abreast on all Borough business.

Report of the Mayor: Mayor Nelson had no report but informed Council that Ron Keiser is now at Kramm's Nursing Home in Milton recovering.

Report of the President of Council: President Budman had no report.

Report of Chief of Police: Chief Zettlemoyer reported that there was recently a traffic violation that involved a stolen gun and drugs. The new officer's training is going well. The cruiser is at Budman's and should be done next week. He then asked that since school is starting that people slow down and be aware of the students.

Report of Public Works Director: Sam Shaffer reported that the Department has been paving alleys and will continue in the fifth ward. They will start prep work on the Brown Avenue Park Project once we receive the supplies. The community pool is closed, and the Department has been working on closing it and will be winterizing it.

Community Pool Update: Mrs. Sandstrom gave an update on the community pool. She stated that this was the first year the Borough took the pool management inhouse with her overseeing the total operation and Mr. Shaffer responsible for the maintenance, chemicals and upkeep. We hired Veronica Irvine as the Pool Manager and along with the staff hired, it was a good season for the pool. In comparing the profit and loss records from last year to this year's, we successfully reduced the deficit of the pool by \$16,957.49 through taking this task in-house. Mrs. Sandstrom thanked the Pool Committee for their fundraising and organization. She specifically thanked Tony Snyder who spends countless hours on the ordering, inventory, and staff/volunteer scheduling. The concession stand continues to profit each year.

Mrs. Sandstrom thanked Council for giving her and Mr. Shaffer this opportunity. She then recognized the participants in the Junior Guard Program and congratulated them on completing the course. They were Sara Dewyer, Kayli Johnson, Bradley Newcomer, and Skyler Dauberman. Veronica Irvine attended to present them with their certificates, and said the program was an awareness of what a lifeguard does. They learned first aid, CPR and various lifeguarding techniques.

Report of the Fire Chief: Joey Stump reported that the State Grant has been used to purchase P-25 radios and new airbags for rescue. The Department provided EMS services at the Panther Cub football game on Sunday and attended the 1st Presbyterian Church's Block Party. Since the last meeting they have been on 11 emergencies.

Public Comments: There were no public comments.

Highways and Protection to Persons and Property: No report.

General Government and Recreation:

- A. On motion of Mr. Shearer, seconded by Mr. Walker and carried, Council authorized Attorney Benion to advertise for a Public Hearing and prepare and advertise an Ordinance to vacate two alleys in the 4th ward.
- B. On motion of Mr. Shearer, seconded by Mr. Walker and carried, Council accepted the resignation of Jacob Brown-Schiels as a part-time officer in the Milton Police Department. Chief Zettlemyer stated Mr. Schields will be attending the State Police Academy.

Finance, Health and Sanitation

- A. On motion of Mrs. Meckley, seconded by Mr. Specht and carried, Council approved paying the bills from General Fund, Reserve, Payroll, Community Pool and Cemetery accounts in the amount of \$139,689.66.

There being no further business, on motion of Mrs. Meckley, seconded by Mr. Pfeil and carried, Council adjourned at 7:29 p.m.

Respectfully Submitted:

Shelly Sandstrom
Secretary/Treasurer