

MILTON BOROUGH COUNCIL MEETING

July 13, 2016

The meeting was called to order with the following Councilpersons in attendance: Mr. Specht, Mr. Cyphers, Mr. Budman, Farr, Mr. Keiser, Ms. Fawess, Mr. Shearer, Mr. Walker, Mr. Farr, and Mr. Swartz. Also in attendance were Mr. Beck, Mayor Nelson, Attorney Benion, Curt Zettlemyer, Sam Shaffer, Doug Diehl, and Shelly Sandstrom. Mrs. Meckley was absent.

Minutes: On motion of Ms. Walker, seconded by Mr. Shearer and carried, Council approved the minutes from the June 22, 2016 Council meeting. Mr. Farr abstained.

Report of the Borough Manager: Mr. Beck informed Council that he has received the Audit for the year ending on December 31, 2015. There were no findings and no changes recommended for internal financial control.

Next, Mr. Beck stated that he has received a proposal for Audit Services for the year ending on December 31, 2016, from Herring Roll, & Solomon, in the amount of \$11,950.00. This is the firm that performed our 2015 audit. He asked Council to allow him to enter into this agreement for Audit Services. On motion of Mr. Cyphers, seconded by Mr. Specht and carried, Council approved this request.

Mr. Beck has received the Close-out Audit proposal, for the \$500,000.00 KCD Grant, from Herring, Roll, & Solomon in the amount of \$2,500.00. Upon completion of the audit, all grants for the 2017 Streetscape Broadway Phase 1 will be completed and satisfied. On motion of Mr. Cyphers, seconded by Mr. Shearer and carried, Council authorized Mr. Beck to sign the Close-out Audit agreement.

On July 24, 2015, with Council's approval, Mr. Beck submitted a Multimodal Transportation Grant Application with DCED in the amount of \$870,000.00. The purpose of the grant was to complete Phase 2 of the 2017 Streetscape Project. Phase 2 consists of constructing the same style of streetscape on Front Street from Walnut Street to Mahoning Street that was completed on Broadway in 2015. On Monday July 1, 2016, he received a phone call from Senator John Gordner informing me that the Borough was awarded a \$600,000.00 Multimodal Transportation Grant for Phase 2 of the 2017 Streetscape Project. After Mr. Beck reviews the contract and it is signed by DCED and the Borough, he will proceed with the required steps to move the project forward. Although the Borough is very fortunate to have been awarded the grant it is \$270,000.00 less than our opinion of probable cost estimate to complete the project. Therefore, it will be necessary to consider other possible funding sources, reduce the scope of the project, and any other cost saving steps available in order to complete the project. He does not have the answers to all the questions at this time; however he will keep Council informed as we move forward. Council applauded Mr. Beck for receiving this grant.

On Wednesday evening June 29, 2016, Mr. Beck attended a workshop hosted by PP&L, along with D.E.P. The purpose of the workshop was to consider the feasibility of converting street lights to L.E.D. Currently the Borough has 408 high pressure sodium street lights throughout the Borough. If we were to convert them to L.E.D., the Borough would save approximately \$245.00 per month or \$2,940.00 annually. The one-time upfront cost to the Borough would be \$179.00. The administrative process would require Council to enter into a Street Light Service Agreement with PP&L and pass a Resolution. The average time frame for this is 70 days. Once the administrative portion is completed, it would take approximately two weeks to complete the conversion. The equipment would belong to PP&L the same as it does now. Mr. Beck requested Council's authorization to move forward with this project. On motion of Mr. Walker, seconded by Mr. Cyphers and carried, Council approved this request.

Mr. Beck stated that President Budman, Mayor Nelson, Solicitor Benion, Chief Zettlemoyer, Michelle Sandstrom, and he met with several representatives from Haven 2 Homes to discuss administrative issues that required clarification in the Memorandum of Understanding between the Borough and Haven 2 Home. After discussing the issues and agreeing on what changes were needed, we agreed to work on language that was agreeable to both parties. Haven 2 Home sent me an e-mail on June 29 containing a language proposal. The proposed language only pertains to the process required when a Police officer drops a dog off at the Haven 2 Home Facility and the proper form being completed. The proposal has been reviewed by the Borough Representatives and he asked Council to approve entering into this Memorandum of Understanding with Haven 2 Home, pending their approval. On motion of Mr. Cyphers, seconded by Mr. Swartz and carried, Council approved this request.

Next Mr. Beck stated that it has come to his attention that the method currently being used for the disposal of dead dog carcasses needs to be improved. In the future when it is necessary for the Borough to dispose of a dog carcass it will be handled in the following manner: the Police will be notified, if the carcass has a license, the Borough will contact the County in an effort to find the owner, the carcass will be held until Tuesday of the following week at which time it will be disposed of if not claimed by the owner. A representative from Bellabon's Pet Recovery Services in Muncy thanked Mr. Beck for changing the current policy.

Attached to the Manager's report is a copy of the Northumberland County's Conservation District's Newsletter containing an article about Brown Avenue Park.

Mr. Beck reminded Council that they received a memo from Doug Diehl regarding a siren testing scheduled for Friday, July 15th. You may get questions from residents in your ward.

Report of the Mayor: Mayor Nelson had no report.

Report of the President of Council: President Budman reported that Chuck Beck, Jayme Walker and he met with representatives from Little League to discuss the use of the Brown Avenue Facility. He will keep Council informed as they progress.

Report of the Chief of Police: Chief Zettlemoyer stated that the Department has received positive feedback from the public on their efforts to eliminate drugs. He also stated that they will continue to enforce the speed limits throughout the Borough.

Report of the Public Works Director: Sam Shaffer reported the Department has been working on storm drains and water drains. Grass cutting is ongoing.

Report of the Fire Chief: Chief Joe Stump reported that the Fire Department will be applying for a grant to replace their fire hose as 80% of the hoses are over the 20 –year limit. The Department assisted Christ Wesleyan Church with their fireworks. There have been 18 incidences since the last meeting with 3 calls in the last 24 hours.

Public Comments: Don Joint addressed Council asking if the new lights downtown had to be so bright. Mr. Beck responded that they are the required bulbs that had to be used.

At this time, 7:25 p.m., President Budman entered into a CDBG Public Hearing. Linda Sterling from SEDA-COG addressed Council starting with an overview of the program. The total funds allocated this year will be \$107,933. She reviewed the application schedule and eligible and ineligible activities. Next, Linda reviewed the Fair House Notice, Antidisplacement Plan, Section 504 Outreach, and Section 3 Preferences. Next, she reviewed previously funded projects and discussed proposed FFY 2016 Projects. Mr. Beck recommends the funds be used toward the 2017 Streetscape Project. There were no public

comments on the proposed project, old projects, or environmental or historical impacts. Mr. Beck asked that SEDA-COG perform the Environmental Review for the project. At this time, 7:39 p.m., President Budman closed the Public Hearing and resumed the Council Meeting.

Highways and Protection to Persons and Property: No report.

General Government and Recreation:

- A. At this time Attorney Benion opened the Conditional Use Hearing for B3 Management. All persons were sworn in and a presentation was given by Robert Kauffman from Mid-Penn Engineering. There being no questions or comments, the Public Hearing was closed at 7:50 p.m. On motion of Mr. Walker, seconded by Mr. Shearer and carried, Council approved the Conditional Use Hearing.
On motion of Mr. Walker, seconded by Mr. Shearer and carried, Council approved the Subdivision Plan for B3 management pending Attorney Benion's review of existing stormwater easements.
- B. Research the feasibility of a Main Street Manager.

Finance, Health and Sanitation:

- A. On motion of Mr. Shearer, seconded by Mr. Cyphers and carried, Council approved paying the bills from General Fund, Reserve, Payroll, Community Pool, Liquid Fuels, and Cemetery accounts in the amount of \$163,197.13.

Mr. Shearer asked Mr. Beck to explain the brightness of the street lights to him. Mr. Beck responded that he had very little control of the brightness as they had to meet certain luminans and the Borough had to meet the requirements.

At this time, 7:59 p.m., Council entered into an Executive Session to discuss Personnel Matters in the Police Department and possible future litigation. Council reconvened at 8:36 p.m.

On motion of Mr. Shearer, seconded by Mr. Cyphers and carried, Council agreed that under Ordinance #177, the Borough does not require permits from religious organizations to solicit door-to-door.

On motion of Mr. Walker, seconded by Mr. Specht and carried, Council accepted the arbitration ruling on the Collective Bargaining Agreement with the Milton Police Officers' Association.

On motion of Mr. Walker, seconded by Mr. Shearer and carried, Council authorized Mr. Beck to file an appeal to the Court of Common Pleas of Northumberland County regarding the Josh Dreisbach case.

There being no further business, on motion of Mr. Cyphers, seconded by Mr. Walker and carried, Council adjourned at 8:38 p.m.

Respectfully Submitted:

Shelly Sandstrom
Borough Secretary/Treasurer